

CONSTITUTION OF THE NORTHWEST FLORIDA TRACK CLUB

ARTICLE OF AMENDMENT

This constitution adopted in conformity with certain provisions of previous constitutions of the Northwest Florida Track Club repeals and replaces all previous constitutions as of May 10, 2007.

ARTICLE I – TITLE

The name of this organization shall be Northwest Florida Track Club, Inc. (herein after referred to as NWFTC or **The Club**).

ARTICLE II – OBJECTIVES

- A. The main objective of **The Club** shall be to promote and encourage running activities within the community.
- B. Promote physical fitness in our community through education of the benefits of running activities.
- C. Promote non-competitive as well as competitive running programs to provide outlets for development of physical fitness without regard of age sex, ethnic origin or level of abilities.
- D. Promote family activities to include all members of **The Club** and guests.
- E. To contribute to charitable and educational organizations with time, expertise and monetary support.
- F. The NWFTC is charge with organizing runs and road races for both **The Club** members and those of other community organizations.
- G. The NWFTC may conduct seminars, demonstrations, social events and arrange for special speakers and other activities, which promote running, fitness and the NWFTC.
- H. The NWFTC will cause to be printed a newsletter. Said newsletter shall be for the use of all members and will speak for **The Club** officers, race directors, races and other running club activities. Articles and editorials may also be printed in the newsletter, space available, at the discretion of **The Club** Newsletter Editor and the President.

ARTICLE III – AFFILIATION

The Club shall be a chapter of the Road Runners club of America (RRCA) and all measures adopted by that body must be considered by **The Club**.

ARTICLE IV - MEMBERSHIP

- A. Membership is open to anyone who has an interest in physical fitness.
- B. Membership commences upon payment of dues and continues for the duration of one calendar year. The fiscal year for NWFTC is from August 1 to July 31.
- C. Single memberships will be allowed one vote during **The Club** meetings. Family memberships will be allowed up to two votes.
- D. The Board of directors may initiate a hearing for determination of causes, which may lead to termination of membership.

ARTICLE V – MANAGEMENT

A. The management of **The Club** shall be vested in a Board of Directors consisting of the President, Vice President, Secretary, Treasurer and race directors and members at large as appointed by the President.

1. Each Board member will have one vote and shall attend regularly scheduled board meetings.

2. Organized runs and races affiliated with the NWFTC and financial matters will originate through the Board of Directors.

B. Officers and elections:

1. The officers of this organization shall be a President, Vice President, Secretary and Treasurer.

2. Officers of this organization shall be elected by a majority vote of those present at the August meeting. Officers shall serve for a term of one year and shall remain in office until they are succeeded. Neither President nor Vice President shall be eligible to serve in the same office for more than three consecutive terms.

3. Nominations for officers shall be made by a Nominating Committee of five members appointed by the President. At least one member of the Committee shall be from the Board of Directors. The

Nominating Committee shall report at the election meeting the name of the candidates. Nominations may also be made from the floor. All candidates must have given their consent prior to being nominated. Candidates for President and Vice President may not be affiliated with a competing business to prevent a conflict of interest.

4. A vacancy occurring in an elected office shall be filled by a member selected by the President, subject to approval by a majority of the members present at the next general membership meeting.

c. The duties of **The Club** officers are as follows:

1. President – to preside over meetings; represent **The Club** in the RRCA; call special meetings; appoint committees, board members and race directors; and break tie votes.

2. Vice President – to assume the powers of the President in his/her absence, to take on special assignments as requested by the President and vote.

3. Secretary – to record minutes at all meetings, accept assignment by the President involving correspondence, keep a file of the following: minutes and agenda items of all meetings, NWFTC newsletters, suspense file for **Club** events, race results / critiques / information, official **Club** correspondence, real and personal **Club** property list and current membership list which shall be used for official club business only and vote.

4. Treasurer – to be responsible for administration of **Club** finances and to ensure coordination of completion of annual taxes. To prepare and cosign all **Club** disbursement checks within the constraints of this constitution and directives of the board. Prepare a financial statement at least once monthly for the general membership meeting and vote.

ARTICLE VI – FINANCES

A. Dues shall be determined by a majority of members present at a general membership meeting and shall not be changed more than one time during a fiscal year.

B. This is a nonprofit organization. Dues, entry fees and other monies received by **The Club** will be spent entirely for carrying out the stated purpose of **The Club**.

C. Club officers may be reasonably compensated for expenses they incur during the performance of their duties (i.e. Treasurer, newsletter editor). Members or officers using club funds shall give a full accounting of expenditures to the treasurer.

D. An expenditure in excess of \$500 must be approved by the general membership. Expenditures less than \$500 must be approved by the President. An exception to these limits will be granted to Race Directors to manage NWFTC races.

ARTICLE VII – MEETING

A. The Board of directors will meet monthly to manage the business of **The Club**. Any member may attend a Board of directors meeting.

B. General membership meetings will be held bi-monthly at times and locations selected by the President. The location and time of the general membership meetings will be announced in the Newsletter or local media.

C. All meetings will be conducted by rules of parliamentary procedure.

D. Minutes must be taken for all meetings and a summary of the minutes published in the newsletter.

E. All members and interested parties are invited to attend all Club meetings. Any member may bring business concerns to the meeting.

F. The official address for NWFTC is P.O. Box 911, Shalimar, FL 32579 and shall remain there permanently for stability and continuity. All official correspondence shall be conducted through this address.

ARTICLE VIII – PROCEDURE FOR AMENDMENT

A. This constitution may be altered or replaced by submitting a written resolution to the President for consideration at any general membership meeting. The resolution must be submitted early enough to allow the President to notify the general membership of the proposed amendment. *Any change to the constitution must be approved at a general membership or special meeting consisting of not less than 12 members, of which not less than one shall be an officer.*

B. The general membership must be notified in writing at least 15 days prior to any vote to change or amend the constitution. The writing may be in the form of letters, newsletters or local media.

ARTICLE IX – DISSOLUTION

In the event of dissolution of **The Club**, the net funds in the treasury, after all creditors have been paid, shall go to the RRCA or to any other organization, as the general membership shall determine.